

## JOB DESCRIPTION

<b>Job title</b>	Engineering Operative
<b>Department</b>	Engineering
<b>Reports to</b>	Engineering Manager
<b>Location</b>	Shoreham Port Estate

<b>Role Summary</b>
Pro-actively support the Engineering Management Team in the delivery of new build projects, the development and maintenance of our property portfolio and maintaining the Port's infrastructure to keep it operational at all times whilst meeting the required safety standards.
<b>Key tasks and responsibilities</b>
<ul style="list-style-type: none"> <li>• Pro-actively assisting the Engineering Team with all aspects of planned and reactive maintenance ensuring that you follow the Port's Health &amp; Safety policies, risk assessment and method statements at all times this may include the safe use of ladders and mobile elevated work platforms.</li> <li>• The tasks associated with the role are varied including:             <ul style="list-style-type: none"> <li>• Plumbing – Fixing leaks, removing blockages, waste and foul drainage, installing taps and sanitary ware</li> <li>• Building – Excavation, brickwork, concrete, roofing, guttering &amp; cladding, fencing</li> <li>• Carpentry – first fix, stud walls, cladding, fendering, installing windows &amp; doors, kitchens</li> <li>• Mechanical – Pipe work, welding, maintenance typical to hydraulic hose &amp; rams, pumps and lock gates</li> </ul> </li> <li>• Undertake all work activities efficiently and to a high standard ensuring that the allocated job timings are met.</li> <li>• Willing to help your colleagues and develop your skills by assisting with other maintenance activities outside of your main area of expertise ensuring that you seek guidance where required and that the job completed and if not completed, advising the competent person</li> <li>• Act as an Ambassador for the Port when undertaking maintenance across the Port including in our tenanted properties ensuring that customer needs are met and where this is not possible, escalated to the appropriate person</li> <li>• Working under the guidance of the Engineering Manager prioritise and plan workload, both routine and corrective</li> <li>• Under the direction of the Dive Supervisor, assist with land and boat-based dive operations ensuring that safety systems of operation are always followed</li> <li>• Any other duties directed by the Engineering Management Team</li> </ul>
<b>Key skills/Person specification</b>
<ul style="list-style-type: none"> <li>• Knowledge/experience of Construction, Building or Mechanical maintenance</li> <li>• Clear communication skills</li> <li>• Self-motivated</li> <li>• Health and Safety awareness</li> <li>• Driving Licence (preferable but not essential)</li> </ul>

*Last updated: October 2022*

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### Other Desirable Skills

- Multi trades, plumbing, carpentry, building etc
- Knowledge/experience of Mechanical and Hydraulic machinery, equipment, and their maintenance
- Welding, fabrication techniques and practices
- Use of Oxy-acetylene cutting and burning.
- IOSH Managing Safely
- IPAF or experience with MEWPs
- Basic Computer Skills (MS Office)
- Ability to interpret and work to engineering drawings

### Our values

