

INCIDENT /OBSERVATION /DEFECT	DATE	ACTIONS
Leisure vessel speeding within the canal	01/08/2024	Incident investigated and owner received a warning letter.
Spring line from an outgoing vessel parted during mooring within the Prince Phillip lock	03/08/2024	No injuries, Matter investigated, and awareness raised amongst personnel.
Prince Phillip east end lock gates failed to close	06/08/2024	Shingle build-up removed by dive team. Further shingle removal carried out by contractors.
Contact between the Prince Phillip west end lock gate and a vessel	07/08/2024	Matter investigated, SOPS and Risk assessments reviewed.
Jet Skier unable to get back on his jet ski	11/08/2024	Assisted by Pilot cutter crew.
Member of public forced open east end pedestrian barrier of Prince George lock preventing lock gate to function.	24/08/2024	System reset by duty assistant lockmaster.
Unable to operated lock gate of Prince George lock gate.	24/08/2024	Matter investigated, sensor fault detected and replaced.
Observation made of Prince Phillip east end lock gates appearing to be moving more slowly than usual.	28/08/2024	Matter reported to Engineering team. Gates monitored no further reports since observation.
ACCIDENTS	DATE	ACTIONS
Rope burn sustained to hand whilst assisting a jet skier	11/08/2024	Matter under investigation
NAVIGATIONAL	DATE	ACTIONS
Inadequate / unsuitable workspace provide for mooring operations on privately operated wharf.	31/08/2024	Matter investigated, and liaison between port and stakeholder aided for the area to be cleared of reported obstructions.
EXERCISE / TRAINING	DATE	
International Security Port Security - quarterly drill	13/08/2024	
PMSC exercise – vessel with defect	16/08/2024	
Port Leaders Health & Safety awareness	19/08/2024	
Man Overboard – Pilot Cutter	30/08/2024	
AUDITS/ INSPECTIONS / REVIEWS	DATE	
SPA-Nav 09 Hydrographic data and data gathering	13/08/2024	
SPA-Nav 01 Inbound commercial vessels approaching the breakwater	13/08/2024	
SPA-Nav 03 Commercial vessels inbound from piers and commercial vessels outbound to sea	13/08/2024	
SPA-Nav 06 Manoeuvring a commercial vessel within the Canal	13/08/2024	
Shoreham Port Oil Spill Contingency Plan	15/08/2024	
SPA-Nav 05 Use, control and management of locks	16/08/2024	
Shoreham Harbour Radio-Standard Operating Procedures	16/08/2024	
09 - Pilotage Manual	19/08/2024	
Pilotage Towage Guidance	20/08/2024	
SPA-Nav 20 Catastrophic failure of the lock system	20/08/2024	
SPA-TG 10 below decks maintenance	21/08/2024	
SPA-Nav 07 Harbour Tug and Towing Operations	21/08/2024	
Emergency Plan v3.2	21/08/2024	

MEETINGS / CONFERENCE CALLS	DATE
Marine / Health and Safety Monthly meeting.	02/08/2024
West Pier and breakwater Safety inspection.	08/08/2024
Soldiers Point Aids To Navigation site visit	12/08/2024
Monthly Leisure meeting	13/08/2024
Port facility Security Officers	14/08/2024
Port leaders Network	14/08/2024
Monthly Marine / Health & Safety meeting	15/08/2024
Marine Monthly Meeting	20/08/2024
Veolia Quarterly meeting	22/08/2024
Prince Philip Lock – Engineering / Marine meeting	27/08/2024
Hydrographic surveys for the Month	
NONE	

Julian Seaman.
Harbour Master